

TOWN OF SOMERS
BOARD OF FINANCE
REGULAR MEETING
MONDAY, JUNE 23, 2008

I. CALL TO ORDER

Chairman Jams Persano called the meeting to order at 7:00 pm. Members present were Steve Krasinski, Tom Mazzoli, Mike Parker, George Warner and James Persano. Marilyn Pronovost joined the meeting at 7:10 pm. Also present were Selectman David Pinney and Joe Tolisano, School Business Manager Bill Boutwell and Finance Director Greg Simmons.

II. BOARD OF EDUCATION UPDATE – Mr. Boutwell stated the Board of Education has sufficient funds in place to cover all costs through the end of the fiscal year.

III. MINUTES APPROVAL

Motion made by James Persano, seconded by Mike Parker to approve the minutes for the Special and Regular Meetings of April 28, 2008 and the Special Meeting of May 20, 2008. The motion carried unanimously.

IV. CORRESPONDENCE - None

V. BILLS, TRANSFERS, AND APPROPRIATIONS

Motion made by George Warner, seconded by Tom Mazzoli to approve the following transfer requests:

<u>Dept.</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
6/23/2008 #1				
Tax	Supplies	Salaries P/T	\$ 300.00	To allow for P/T help in June for July tax billing.
Tax	QDS	Salaries P/T	\$ 1,200.00	To allow for P/T help in June for July tax billing.
6/23/2008 #2				
Selectman	Mini Bus Account	Elderly Bus CIP	\$ 2,000.00	To purchase current bus from Hartford Transit Authority
6/23/2008 #3				
Selectman	Additional Approp. A/R State of CT		\$ 41,559.05	CT DEP Watershed project for 58 Schneider Rd.
6/23/2008 #4				
Selectman	Additional Approp. A/R State of CT		\$ 37,446.42	CT DEP Watershed project for 58 Schneider Rd.
<p>Note: The two additional appropriations were originally brought before the Board in January. The Board decided to wait for the reimbursements from the State before approving the payments. Reimbursement have now been received.</p>				
6/23/2008 #5				
Selectman	Building Inspector	Planner Salary	\$ 2,515.00	Contract settlement calls for retroactive pay to 7/1/07.

Selectman	Building Inspector	Sanitarian Salary	\$ 2,486.00	Contract settlement calls for retroactive pay to 7/1/07.
6/23/2008 #6				
Fire Department	Telephone	Vehicle Maint.	\$ 295.00	Cover repair cost to ET146
6/23/2008 #7				
Finance	Contingency	Auditing	\$ 2,695.00	Cover the costs of the annual audit and budget printing & dist.
Finance	Contingency	Budget Prep.	\$ 444.00	Cover the costs of the annual audit and budget printing & dist.
6/23/2008 #8				
Tax	Dues & Seminars	Advertising	\$ 68.00	State mandated legal notice costs have gone up.
Tax	QDS	Salaries P/T	\$ 425.00	Retroactive increase for clerical/admin staff
Tax	Dues & Seminars	Salaries P/T	\$ 92.00	Retroactive increase for clerical/admin staff

VI. OTHER

Mr. Tolisano requested guidance from the Board regarding any end of year funds that may remain across accounts in the General Fund budget at year-end. Mr. Pinney stated that the current estimate of remaining funds is between \$30,000 and \$35,000. Mr. Tolisano outlined the requirements for emergency management preparedness and items that the Town could benefit from such as cot kits available from a State Contract and portable emergency generators with lighting, or we could put the funds into topping off oil tanks to help defray the cost for next year. Mr. Pinney indicated that the Town could fill approximately 4,000 gallons of oil at various locations, which does not include the 6,000-gallon tank located at the Kibbe Fuller facility. Mr. Parker asked if these items would be more appropriately included in the Capital Improvement Fund (CIP). Mr. Tolisano answered that the lights could be considered under CIP, the cot kits should be purchased out of the Emergency Management funds and the oil would be an operating cost.

The Board provided direction to town staff to first top off oil tanks with any available funds, then look to 50 to 100 cot kits from Emergency Management and introduce the generator lights as a CIP item for the committee to consider.

The Board discussed the legal issues surrounding tax abatements with the Selectmen. Mr. Krasinski made a motion, seconded by Mr. Persano, to seek an independent written legal opinion to determine if an ordinance can be passed affecting the tax base of the Town without the approval of the Board of Finance. Mr. Parker amended the motion to add specifically the process taken in the Woodcrest abatement. The amended motion carried unanimously.

VII. ADJOURNMENT

A motion to adjourn the meeting at 8:10 p.m. was made by Jim Persano seconded by Tom Mazzoli; the motion carried by unanimous vote.

Respectfully submitted,

Greg Simmons, Recording Secretary